

**Checklist:
Finding the right home care service**

	Yes	No
Does the home care service have a service and remuneration contract (Versorgungs- und Vergütungsvertrag) with the long-term care insurance fund to enable them to bill the services directly to the fund?	<input type="checkbox"/>	<input type="checkbox"/>
Does the home care service have more professionals than ancillary staff?	<input type="checkbox"/>	<input type="checkbox"/>
Does the home care service operate according to a specially developed nursing and care concept?	<input type="checkbox"/>	<input type="checkbox"/>
Is the home care service based near your home to ensure that journeys are short?	<input type="checkbox"/>	<input type="checkbox"/>
Is a personalised care plan drawn up and discussed with you or your relatives?	<input type="checkbox"/>	<input type="checkbox"/>
Are the care services documented in detail?	<input type="checkbox"/>	<input type="checkbox"/>
Does the home care service cooperate with other institutions?	<input type="checkbox"/>	<input type="checkbox"/>
Can the home care service cater to your individual needs and give consideration to your living habits, e.g. through flexibly timed calls at weekends or during the night?	<input type="checkbox"/>	<input type="checkbox"/>
Can the home care service guarantee that you are cared for by the same carers to the extent possible and do not have to repeatedly adjust to new nursing staff?	<input type="checkbox"/>	<input type="checkbox"/>
Can the home care service cover all the service areas of particular importance to you?	<input type="checkbox"/>	<input type="checkbox"/>
Does the home care service inform you in detail of which services are paid for by the long-term care insurance fund and which costs you have to bear yourself?	<input type="checkbox"/>	<input type="checkbox"/>